



ARSOPHE Executive Committee Meeting Minutes
October 23, 2012
11 a.m.

Attendees:

Sabra Miller, President
Dana Smith, Treasurer
Kim Miller, Member at Large-Conference
Carrie Poston, President Elect
Amanda Harvey, Past President
Jacquie Rainey, National Delegate
Misty Paschall, Member at Large – Grants
Guest: Emily Gordon

I. Call to Order and Introductions

Sabra Miller called the meeting to order and introductions were made.

II. Old Business

Sabra reported that the 2012 Annual Report had been submitted to SOPHE with accompanying required paperwork. Emails were sent to members during National Health Education Week (October 14-20) and were well received. Arkansas was highlighted on September 4 on SOPHE's website in Chapter Appreciation Month. The SOPHE Annual Conference is scheduled for April 17-19, 2013 in Orlando, FL.

III. New Business

2013 Spring Into Wellness Conference

Kim Miller updated the group that the conference will be held on March 27, 2012 at UCA. She presented a possible speaker, Jerrica Mathis, who could speak on Advocating for Health Equity and also possibly do a break out session. The EC agreed that she would make a good keynote speaker and voted to approve the expense of bringing her to Arkansas. Kim then discussed possible promotional items to give away at the conference including tote bags and water bottles (to give away and to sell). The EC voted and approved the expenditure of \$700 to purchase the items. Kim asked EC members to let her know about any speakers, door prizes, handouts, etc. that anyone might know about.

APHA

Amanda was approached by APHA about paying membership dues in order to remain a voting member of the APHA Board. After checking with the Treasurer, it looks like AR SOPHE has not paid membership dues in the past. She asked that the EC discuss AR SOPHE's future with APHA. At present, AR SOPHE does not handle CHES CECHs for the event, only a speaker. APHA provides CHES CECHs through the Health Dept. After a lengthy discussion, it was voted that AR SOPHE would not remain on the Board as a voting member or provide speakers since CHES are now able to get their CECHs without AR SOPHE's involvement. AR SOPHE does want to maintain collaboration with APHA and will support them in their activities.

Treasurer Report

Dana Smith handed out the Revenue/Expenditure report for 2012.

With no further business, the meeting adjourned.

2012 AR SOPHE Budget

Current to October 15, 2012

Revenue

Conference

AR SOPHE Conference Registration	\$5,050.52
Sponsorship – AR Board of Health Ed	\$ 250.00

CEUs

UAMS Application Fee	\$ 125.00
UALR Application Fee	\$ 125.00
Community Health Centers App Fee	\$ 25.00
Coalition for a Tobacco Free AR App Fee	\$ 25.00
MSSS App Fee	\$ 25.00
Individual CECHs fees	\$ 746.58

Membership Fees \$ 135.00

TOTAL: **\$6,507.10**

Expenditures

Conference

Timothy Baghurst – Mileage	\$ 84.00
Pamela Tabor – Mileage	\$ 29.40
Student Poster Contest	\$ 50.00
CEUs (national SOPHE)	\$ 448.00
Conference Center	\$1,628.61

CEU Payments to SOPHE \$ 542.00

Conference Calling \$ 152.46

Award for Kristi Hadden \$ 69.71

Website Hosting Fee \$ 239.88

National Delegate Travel \$1,249.54

Membership Meeting Lunch \$ 200.00

Awards \$ 150.00

USPS (Annual Fee) \$ 58.00

TOTAL: **\$4,792.60**

Difference: +\$1,714.50

Remaining Balance in Account: \$6,803.94