



ARSOPHE Membership Meeting Minutes
October 23, 2012
Noon – 1 p.m.

Attendees:

Sabra Miller, President
Dana Smith, Treasurer
Kim Miller, Member at Large-Conference
Carrie Poston, President Elect
Amanda Harvey, Past President
Jacquie Rainey, National Delegate
Misty Paschall, Member at Large – Grants
LaShonda Norris - Secretary
Emily Gordon
Jason Ford
Brandi Roberts
Yvette Burton
Lauren Scott
Kandra Torrence
Shealese Washington
Regina Alexander
LaTonya Bynum
Janea Snyder

I. Call to Order and Introductions

Sabra Miller called the meeting to order and introductions were made.

II. Approval of Last Meeting Minutes

The minutes from the meeting in August 2012 were approved as written.

III. Old Business

Sabra reported that the 2012 Annual Report had been submitted to SOPHE with accompanying required paperwork. Emails were sent to members during National Health Education Week (October 14-20) and were well received. Arkansas was highlighted on September 4 on SOPHE's website in Chapter Appreciation Month. The SOPHE Annual Conference is scheduled for April 17-19, 2013 in Orlando, FL.

IV. Executive Committee Reports

National Delegate – Jacquie will be calling in to the SOPHE meeting that is taking place this week. Annual SOPHE meetings have now been moved to the spring rather than fall.

Membership – No report

Professional Prep – No report. Sabra brought up the subject of having someone be in charge of social media for AR SOPHE. She felt that a student would be a good resource to use in this capacity – graduate, undergraduate or newly graduated. **UPDATE: Regina Alexander has volunteered to chair the Social Media Committee.**

Grants – Nothing to report at this time.

Awards – EC was not sure if any scholarship applications had been received. Sabra will follow up with Janice Ray.

Bylaws – No report

Continuing Education – Dana Smith distributed a report of the CE events that have occurred this year. A total of 487.25 hours were received by CHES this year through AR SOPHE.

Treasurer – Dana Smith handed out the Revenue/Expenditure report for 2012 (attached at the end of the minutes).

V. New Business

2013 Slate of Officers:

President – Carrie Poston

Past President – Sabra Miller

Vice President – Emily Gordon

National Delegate – Jacquie Rainey

Secretary – Sara Daniel

Treasurer – Dana Smith

MAL – Conference – Kim Miller

MAL – Awards – Janice Ray

MAL – Prof. Prep- Duston Morris and Brandi Roberts

MAL – Bylaws – Kaye Murry

MAL – Grants – Misty Paschall

MAL – Membership – Rosemary Alcon

The President Elect position was open and LaShonda Norris volunteered. Dana will create a ballot for the website and members will be allowed to vote.

2013 Spring Into Wellness Conference

Kim Miller updated the group that the conference will be held on March 27, 2012 at UCA. She told members about the keynote speaker, Jerrica Mathis from national SOPHE, who would speak on Advocating for Health Equity and also possibly do a break out session. Kim also announced that lunch will be provided at the conference this year as it was requested on many of the evaluations. Kim also asked the group to let her know about any speakers, door prizes, handouts, etc. that anyone might know about. Lauren Scott offered to provide pens for the conference. Janea Snyder and Regina Alexander offered to assist with the conference and the breakout session on health literacy, plain language, etc.

2012 Headstart Holiday Event

Kim gave the members some background on this event. The membership voted and approved \$400 of AR SOPHE funds to go toward this event. Kim will send out additional information to members in the coming weeks.

Social Media Committee

Sabra brought up the subject of having someone be in charge of social media for AR SOPHE. The group felt that the MAL of Professional Preparation would be a good fit for this job duty. Update:

VI. Other Business

Carrie Poston presented Sabra Miller with a bouquet of flowers as a thank you for her time as President. Sabra then presented the EC members with tokens of appreciation.

With no further business, the meeting adjourned.

2012 AR SOPHE Budget

Current to October 15, 2012

Revenue

Conference

AR SOPHE Conference Registration	\$5,050.52
Sponsorship – AR Board of Health Ed	\$ 250.00

CEUs

UAMS Application Fee	\$ 125.00
UALR Application Fee	\$ 125.00
Community Health Centers App Fee	\$ 25.00
Coalition for a Tobacco Free AR App Fee	\$ 25.00
MSSS App Fee	\$ 25.00
Individual CECHs fees	\$ 746.58

Membership Fees \$ 135.00

TOTAL: **\$6,507.10**

Expenditures

Conference

Timothy Baghurst – Mileage	\$ 84.00
Pamela Tabor – Mileage	\$ 29.40
Student Poster Contest	\$ 50.00
CEUs (national SOPHE)	\$ 448.00
Conference Center	\$1,628.61

CEU Payments to SOPHE \$ 542.00

Conference Calling \$ 152.46

Award for Kristi Hadden \$ 69.71

Website Hosting Fee \$ 239.88

National Delegate Travel \$1,249.54

Membership Meeting Lunch \$ 200.00

Awards \$ 150.00

USPS (Annual Fee) \$ 58.00

TOTAL: **\$4,792.60**

Difference: +\$1,714.50

Remaining Balance in Account: \$6,803.94