



Arkansas Society for Public Health Education
Membership and Executive Committee Meeting
October 28, 2014

Participants

Kim McCray	Kim Dean	Dana Smith, Treasurer
Tanielle Jackson	Amanda Harvey	Alison Rose, Secretary
Jennifer Wharton	Misty Smith	Emily Gordon, Vice President
Kaye Murry, MAL, Bylaws	LaQuita Smith	LaShonda Norris, President
Kanisha Caeasar	Sue Porbeck	Yvette Burton
LaTonya Bynum, MAL, Grants	Quinyatta Mumford, MAL Conf	
Sara Daniel, President-Elect	Carrie Poston, Past President	

Approval of Meeting Minutes

After appropriate motion and second, approval was granted for acceptance of the minutes from the July 28, 2014 meeting of the Executive Committee.

Officer Recognitions

2014 officers were recognized for their service to AR SOPHE.

(2014) Officer Reports

Past President: Carrie Poston welcomed the new members of the Executive Committee. Members who will begin their terms on January 1, 2015 are as follows:

President	Sara Daniel	National Delegate	Carla Gilbreath
Past President	LaShonda Norris	MAL: Awards	Yvette Burton**
President Elect	Brandi Roberts	MAL: Bylaws	Kim Dean
Vice President	Emily Gordon	MAL: Conference	Quinyatta Mumford
Treasurer	Dana Smith	MAL: Membership	Kim Miller
Secretary	Alison Rose	MAL: Grants	LaTonya Bynum
Historian	Barbie Brunner	MAL: Professional Prep	Amanda Harvey

***Not selected by previous ballot; After appropriate motion and second, Yvette Burton was elected MAL: Awards.*

(2014) Officer Reports, continued

Vice President: Emily Gordon reported that AR SOPHE has approved 120 hours of continuing education courses thus far in 2014, with 347 credit hours being awarded to 70 individuals. Opportunities for earning CECH are posted to the AR SOPHE web site.

Treasurer: Dana Smith reported a balance of \$6647, which is an increase as compared to the same month in the previous fiscal year.

Secretary: Alison Rose reminded members that minutes of general and Executive Committee meetings are posted on the AR SOPHE web site.

MAL (Conference): Quinyatta Mumford announced that the dates being considered for the spring conference are March 18 and April 17. A final date will be selected based on availability of the chosen venue, the I. Dodd Wilson building at UAMS. Discussions are underway with campus Security to secure parking, and a call for workshop proposals will be issued soon.

MAL (Grants): LaTonya Bynum is sending funding announcements to SOPHE members via the AR SOPHE list serv, and plans to apply to the AR Minority Health Commission for funding to support the annual SOPHE conference.

MAL (Membership): Dana Smith reported for **Kim Miller** that there are 104 current members of AR SOPHE, 24 of whom are student members. Anyone with questions about membership status or interested in applying for membership should contact Kim (e-mail addresses for all executive committee members are posted to the AR SOPHE web site).

2014 SOPHE Annual Report

AR SOPHE's annual report to National SOPHE is due November 14. Dana Smith and Carla Gilbreath will lead the development of the report, calling on other members of the Executive Committee to provide data as necessary for completion.

Holiday Project

Members request additional details from Metro Head Start to determine whether their new leadership and revised project guidelines will allow for AR SOPHE to provide health-themed gifts to their preschool students as in years past. Yvette Burton requested that, if the Metro project is approved, members of the Delta Sigma Theta alumni group at UALR be invited to join in the effort; members present voiced their support for inviting those participants. Kim will inquire with Metro and provide membership with details via e-mail.

Student Scholarship

After some discussion, appropriate motion and second, members approved plans to issue a call for applications during the summer 2015 and fall 2015 terms, with one \$500 scholarship being awarded each of those terms.

Members discussed the need to clearly define “student” for purposes of scholarship eligibility and discounts for membership and conference attendance. Membership agreed upon a definition that refers to a student as someone with 9 or more current semester hours, with supporting documentation from the university (official or unofficial transcript) or university faculty (letter). Kaye will formalize this recommendation as a change to our bylaws and send to membership for approval.

AR SOPHE List Serv

Approximately one half of AR SOPHE members have successfully joined the list serv. Few members have utilized this platform to exchange information. Alison will send instructions for joining and using list serv. Official SOPHE business will continue to be communicated via email.

Other Business

Members report relevant **employment openings** at Arkansas Children’s Hospital and UAMS.

Group discussed **opportunities to engage students and young professionals**. All are encouraged to consider speaking engagements (Hall High School, November 17, or check with your local schools). Dana and Amanda will draft a proposal for a mini-grant program for universities to host student SOPHE chapters.