

Arkansas SOPHE Executive Meeting Minutes
August 31, 2007
11:00 a.m. Executive Committee Conference Call

Participants

Alison Rose, President Elect
Dana Smith, Vice President
Janie Runkle, Historian
Kim Miller, Treasurer
Kim Dean, Member at Large
Kanisha Caesar, Member at Large
Carrie Poston, Member at Large

Absent

Barbie Brunner
Carla Gilbreath
Dana Hobby
Amanda Harvey
Chara Stewart
Lisa Weaver

Topic:

Conflict of Interest Form

Discussion:

Barbie sent out the AR SOPHE Conflict of Interest Disclosure Statement to each Executive Committee member. Everyone needs to please print off the form, sign it, and mail it in to Barbie ASAP. Please send it to AR SOPHE P.O. Box 251169 Little Rock, AR 72225.

Topic:

AR SOPHE Annual Conference (Past 2007 and Future 2008)

Discussion:

It was decided that the 2007 conference did not have enough participants. Conference Co-Chair, Misty Paschall, recommends that we do several regional trainings throughout the year instead of one big conference for 2008. Alison stated that the current conference chair- member at large could do the leg work until October for the 2008 activities. The executive committee voted on the idea of having one day regional retreats instead of one big conference for 2008. Kim Dean motioned, Dana S. moved, and Alison second.

Topic:

Slate of Officers

Discussion:

Barbie is in the process of generating the slate of officers for 2008. Alison will be President, and Kim Dean will be Past President. Please get in contact with Barbie if you know of anyone that is interested in participating on the executive committee. New officers will take over on October 26th.

Topic: Student Scholarships

Discussion: Now is a good time to get the scholarship information out to all the schools for fall semester. Kim Dean will get the information and list of schools as well as the application out so people can start applying. A scholarship committee will be formed to review the applications as they come in.

Topic: Other Business

Discussion: A.) The next MidSouth Prevention Institute Advisory Board Meeting will be held September 26th from 11-1. We need a volunteer to represent AR SOPHE at this meeting. The meeting will be held in the Baker Building, Room 3. The point of contact is Lorraine Yerton at (501) 569-3079.
B.) The 2008 representative for AR SOPHE at the APHA meetings will be Kim Dean. Anna Haver represented AR SOPHE for 2007. The current APHA President is Kathryn Tapp.

Topic: Executive Officer Reports

Discussion: **Alison** – No report
Dana S. - There are several events for CEUs listed on the AR SOPHE website. National SOPHE has re-developed the CEU manual which we will be getting next month. The new CEU forms will now be electronic.
Kim M. – We have \$12,955.36 in our account.
Janie – Janie has not received any articles for the up coming newsletter. Everyone has until September 14th to get their articles submitted to Janie. In the newsletter, we will inform members that there is not going to be a big conference this year. The newsletter will be posted on the AR SOPHE website.
Kanisha – No report

Topic: Meeting Adjourned

Discussion: The meeting ended at 11:40 a.m. The next meeting will be October 26th at UAMS, training room 3, for both executive (11am) and general membership (12 noon) meetings.