



## Arkansas SOPHE Executive Committee Meeting December 13, 2011

### -MEETING MINUTES-

#### **Present:**

Amanda Harvey, Vice President  
Kim Miller, Treasurer  
Carrie Poston, MAL Grants  
Barbie Brunner, MAL Bylaws  
Sabra Miller, President Elect  
Jacquie Rainey, National Delegate  
LaShonda Norris, Incoming Secretary  
Dana Smith, Incoming Treasurer

#### **I. Call to Order and Introductions**

#### **II. Officer Reports**

Vice President – Amanda Harvey reported that approximately 315 CECHs were approved during the year although most events did not have CHES participation. National SOPHE will be raising the prices for CECHs in 2012.

President Elect – Sabra reported that she has spoken with Nicolette Warren from national SOPHE. She has received contact numbers and will be receiving correspondence for conference calls.

Secretary – no report provided by Ramona Cash. Dana asked if there were minutes available from the September 20<sup>th</sup> meeting. Amanda Harvey will get the minutes to Dana Smith so that they can be put on the website.

Treasurer – Kim Miller provided an end-of-year financial report. Ending balance is: \$4935.93.

National Delegate – Jacquie Rainey reported that she attended the SOPHE Annual meeting and that sessions from that meeting should be available on the web. CECHs are available for both CHES and MCHES.

MAL Membership – no report provided by Kanisha Caesar.

MAL Awards – no report provided by Diane Gottsponer.

MAL Professional Prep – Sara Daniel sent in a report to Amanda that she will be contacting universities in the spring in order to see how AR SOPHE might work with them. She also has other people that are interested in assisting her.

MAL Bylaws – Barbie Brunner recommended that some bylaws changes should be made and discussed later in the meeting.

MAL Conference – no report from Rachel Lockett.

MAL Grants – Carrie Poston reported that she has been emailing out potential grant opportunities for AR SOPHE.

### **III. Conference Discussion**

Kim Miller presented a proposal for possible locations for the 2012 Spring Into Wellness conference. The options were UCA, Cooperative Extension and the 4H Center. After a lengthy discussion of the pros/cons of each venue, Dana Smith made a motion that the conference be held at UCA. Amanda seconded and the motion was passed. It was also decided that the conference would be held during the first week of April. Exact date will be announced after Kim contacts the UCA facilities. There was then a discussion of possible speakers and topics to have presented at the conference. Kim will be sending out additional information regarding the conference soon to AR SOPHE members asking for volunteers to help.

### **IV. 2012 Scholarship**

Since the Dick Jones Memorial Scholarship did not go out in December and AR SOPHE funds are low right now, it was decided to forego the scholarship until August 2012.

### **V. Changes to Bylaws**

It was recommended that the bylaws be changed in two ways. 1. A clause stating that anyone who wishes to be President must be an active Executive Committee member for 2 years (1 year can be as President Elect), and 2. Language that would allow removal of an Executive Committee member if it were needed. Barbie Brunner is going to research the language that other organizations might have used and will report back to the group.

### **VI. Spotlight on a Health Educator**

Dana Smith asked if the group would be interested in beginning a “Spotlight on a Health Educator” page on the web. Each month, a member of AR SOPHE would provide some

information about what they do and their interests. It was agreed that this would be a good idea for the website.

## **VII. Outgoing Officers Are Recognized and Incoming Officers are Installed**

Amanda thanked the outgoing officers for their work on the 2011 Executive Committee and then installed the incoming officers. Amanda was presented with a bouquet of flowers to thank her for her work in the Vice President and President position. Amanda stated that she would not be able to be Vice President during 2012 but would be able to work in the Past President position. Dana Smith and Sabra Miller agreed to head up the CEU application process until a permanent replacement could be found.

With no further business, the meeting adjourned at 11:15 a.m.