



## Executive Committee Meeting Minutes October 12, 2010

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### **Participants:**

Rosemary Alcon, President  
Dana Smith, Vice-President  
Jacquie Rainey, National Delegate  
Amanda Harvey, Past President  
Carrie Poston, Member at Large – Grants  
Kim Miller, Treasurer  
Janie Runkle, Historian  
Felicia Taylor, President Elect – call in

### **Welcome and Introductions**

Rosemary Alcon welcomed everyone to the meeting. The minutes from the August 11, 2010 meeting were approved by the Executive Committee.

### **Annual Report**

Dana Smith submitted the Annual Report to SOPHE. She also uploaded the required documents to the SOPHE website.

### **2011 Slate of Officers**

Amanda Harvey announced the approved 2011 Slate of Officers. They are:

President – Felicia Taylor  
Past President – Rosemary Alcon  
Vice President – Amanda Harvey  
Secretary – Ramona Cash  
Treasurer – Kim Miller  
Historian – Janie Runkle  
Member at Large Awards – Dianne Gottsponer  
Member at Large Grants – Carrie Poston  
Member at Large Professional Preparation – Sara Daniel  
Member at Large Membership – Kanisha Caesar  
Member at Large Bylaws – Barbie Brunner

There will be a run off for the positions of President Elect and Member at Large Conference. Amanda received some nominations and she will contact the nominees to find out their interest.

## **Presentations to Universities**

Sara Daniel has been working to have presentations regarding AR SOPHE made to several universities in the state. Progress so far:

University of Arkansas at Little Rock – classes are all online. Trying to ascertain the best way to get information to students.

University of Arkansas at Fayetteville – Trish Ouei will give a presentation on November 2 at 6 p.m.

Arkansas State University – several attempts have been made but Sara has not received a response.

University of Central Arkansas – Betty Hubbard will present to her students

University of Arkansas for Medical Sciences – attempt has been made to contact Dr. Eudy but no response has been received.

## **Scholarship**

After a discussion, Amanda Harvey made a motion was made that the Scholarship should be a duty of the Member at Large Awards position beginning in 2011. Jacquie Rainey seconded. After a vote, the motion was carried.

Rosemary will work on the forms for this year's scholarship and will distribute. Dana Smith will change the language in the "Jobs and Responsibilities" document.

## **Conference**

Several sites were discussed to hold the conference including the Embassy Suites, Cooperative Extension, Clinton Center and the 4H Center. Rosemary and Amanda will be checking into availability and prices. The date of the conference was also discussed and will be mid-March.

## **Holiday Projects**

Dana Smith made a motion that the Holiday Projects remain the same as 2009 with \$400 going toward the UAMS Head Start classroom and \$600 toward two additional projects throughout the state. Amanda Harvey seconded. After a vote, the motion was carried. Dana Smith will get the forms ready for distribution.

At noon, the meeting adjourned.

# General Membership Meeting Minutes

## October 12, 2010

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### **Participants:**

Rosemary Alcon, President  
Dana Smith, Vice-President  
Jacquie Rainey, National Delegate  
Amanda Harvey, Past President  
Carrie Poston, Member at Large – Grants  
Kim Miller, Treasurer  
Janie Runkle, Historian  
Rachna Patel  
Janice Ray  
Sabra miller  
Kaye Murry  
Rachel Lockett

### **Welcome and Introductions**

Rosemary Alcon welcomed everyone to the meeting and introductions were made. The minutes from the March 2 Membership Meeting were approved by the members present.

### **Officer Reports**

**Vice President** – Dana Smith reported that she had sent in the Annual Report to SOPHE.

**Treasurer** – Kim Miller reported that the bank balance is \$10, 374.64.

**Past President** – Amanda reported that she had completed the Slate of Officers for 2011 and the slate was approved. New officers are:

President – Felicia Taylor  
Past President – Rosemary Alcon  
Vice President – Amanda Harvey  
Secretary – Ramona Cash  
Treasurer – Kim Miller  
Historian – Janie Runkle  
Member at Large Awards – Dianne Gottsponer  
Member at Large Grants – Carrie Poston  
Member at Large Professional Preparation – Sara Daniel  
Member at Large Membership – Kanisha Caesar  
Member at Large Bylaws – Barbie Brunner

There will be a run off for the positions of President Elect and Member at Large Conference. Amanda received some nominations and she will contact the nominees to find out their interest.

**National Delegate** – Jacquie Rainey reported that she will be attending the SOPHE Annual Meeting in November in Denver, CO.

**Historian** – Janie Runkle reported that she will begin working on organizing old AR SOPHE documents and memorabilia.

**Member at Large Grants** – Carrie Poston reported that she is continuing to look for grant opportunities and sending out information to the EC.

**New Business** –

Amanda Harvey asked if AR SOPHE would be interested in having a Twitter Account. Members present indicated that they supported the idea. Discussion centered on having one person be responsible for managing all outgoing messages through Twitter, Facebook and email. Sabra Miller suggested having an EC member that was responsible for all public relations.

The MCHES Education Documentation Opportunity was also discussed and the need to have a letter ready for those on the Executive Committee to receive if submitting an application. Rosemary Alcon and Dana Smith will work on the letter.

The meeting adjourned at 12:45 p.m.